SAWA ADMIN COMMITTEE MEETING MINUTES

April 12th, 2021
Meeting Location:
1835 Chicago Avenue, Suite C
Riverside, CA 92507
2:00 P.M.

ADMIN COMMITTEE ITEMS

I. CALL TO ORDER

Director Neugebauer called the meeting to order at 2:05 P.M.

II. INTRODUCTIONS

(Via Zoom Conference Call)
Brian Brady – SAWA; Rick Neugebauer – TEAMRCD; Greg Powers – Jackson Tidus; Jennette El Morsy – SAWA; Mandy Parkes – IERCD;

III. PUBLIC INPUT – Oral communication from the public audience on any subject matter within SAWA's subject matter jurisdiction. There was no input at this time.

IV. ACTION ITEMS

a. Discussion and Possibly Action Regarding " New Designating Agencies Recruiting And Voting Policy"

Mr. Powers presented to the board, at the last meeting, a draft policy which provided a summary of what is in the articles, bylaws and the corporations code with respect to fiduciary duties and things that the board needs to consider when looking at potentially adding new designating agencies to SAWA including what is in the bylaws with respect to voting, etc. Mr. Powers stated he agreed the draft policy reads more as a memo than a policy, but he needs direction from the board and the administration committee to further add what they would like to see into the draft policy that was previously submitted and take it back to the full board at the next board meeting.

Ms. Parkes reported that she agreed with much of what Mr. Brady had presented in his PowerPoint, in particular the way the board would respond to a potential agency who expresses interest and how the board would further move forward with the next step. Ms. Parkes mentioned, in her opinion, that they defer to staff and the process Mr. Brady supports, but would be willing to add content of what she thinks is important.

Mr. Neugebauer agreed with Ms. Parkes about Mr. Brady and his PowerPoint. Mr. Neugebauer stated the importance in Mr. Brady having a management concept on how things should work and his PowerPoint provides this. Mr. Neugebauer would like to take the PowerPoint and have Mr. Powers draft a new set of bylaws incorporating this process.

Ms. Parkes would in addition to Mr. Brady's ideas and his PowerPoint, suggests a concept if someone expresses interest, that the board would then nominate and vote on some sort of committee that would have a certain amount of time to consider this new agency and then bring its recommendations back to the board.

After some discussion, the Admin Committee decided that Mr. Brady would write up the policy along with Mr. Powers to then present to the board and the next board meeting.

V. **NEXT MEETING** – April 22, 2021 will be held at the SAWA Headquarters, 1835 Chicago Avenue, Suite C, Riverside, CA 92507 and remotely via Zoom.

VI. **ADJOURN** – The meeting was adjourned at 2:24 P.M.

Notice: All open session agenda materials will be available for inspection by members of the public at the SAWA office located at 1835 Chicago Avenue, Suite C, Riverside, CA 92507. Please contact Maria Arellano at (951) 780-1012 x106 for this information (Government Code Section 54957.5). In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Administrative Services Manager at (951) 780-1012 x101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

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