SAWA MEETING MINUTES

December 19th, 2019
Meeting Location:
1835 Chicago Avenue, Suite C
Riverside, CA 92507
2:00 P.M.

BOARD ADMNISTRATIVE ITEMS

I. CALL TO ORDER

Vice-Chairperson Parkes called the meeting to order at 2:14 P.M.

II. INTRODUCTIONS

Kerwin Russell – RCRCD; Mandy Parkes – IERCD; Bonnie Johnson – OCWD; Brett Mills – SJBRCD; Brian Brady – SAWA; James Law – SAWA; Greg Powers – Jackson Tidus (via conference call)

III. PUBLIC INPUT

PUBLIC INPUT – Oral communication from the public audience on any subject matter within SAWA's subject matter jurisdiction. There was no public input at this time.

IV. CONSENT CALENDAR

a. Approve Minutes for November 21, 2019
b. Approve Financial Statement for November 2019

Director Russell moved to approve the consent calendar as presented. Director Alternate Johnson seconded and the motion passed unanimously, 4-0

Neugebauer	*Absent*	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

V. DISCUSSION ITEMS

a. ILF Project – Brian Brady

Mr. Brady met with Dudek and the Corps on the December 11. Mr. Brady reported that Dudek recommends SAWA put together a CRAM and a project proposal and get those over to the Corps.

b. Treasurer's Report – Brett Mills

Mr. Mills reported on some outstanding invoices within 30-60 days. Ms. El Morsy provided clarification on outstanding invoices and dates for Mr. Mills.

VI. ACTION ITEMS

a. Discussion and Possible Approval of Proposed Budget for 2020

Mr. Brady reported that the proposed budget includes a 2.5% merit increase in employee salaries based on performance reviews. Additionally, staff is recommending a 3.3% COLA increase to salary range steps based on Department of Labor Bureau of Statistics CPI for the Riverside Area (provided by District Accountant). Mr. Brady estimates $6,818,054 in Revenues, $6,032,396 in Expenses and $1,519,769 in Mitigation Investment Fund Use for 2020. The

proposed budget for 2020 has been prepared for the Board to review and make any recommended changes to revenues and expense items.
Director Mills moved to approve the Proposed Budget for 2020 as presented. Director Alternate Johnson seconded and the motion passed unanimously, 4-0

Neugebauer	*Absent*	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

b. Discussion and Possible Approval of SAWA Holiday and Board Meeting Calendar for 2020
Mr. Brady reported that the SAWA Employee Handbook requires that the Board of Directors approve the holiday schedule annually. The SAWA Bi-laws specify monthly general meetings and the meeting at which the Officer elections will take place. The calendar presented to the Board identifies the dates on which the holidays prescribed in the SAWA Employee Handbook will be observed and the dates for the SAWA Board general meetings and election of Officers in 2020.
Director Alternate Johnson moved to approve the SAWA Holiday and Board Meeting Calendar for 2020 as presented. Director Russell seconded and the motion passed unanimously, 4-0

Neugebauer	*Absent*	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

GENERAL ITEMS

VII. SAWA PROJECT REPORTS

a. Brian Brady, Executive Director – SAWA
Mr. Brady did not have any other updates at this time.

b. Kerwin Russell – RCRCD
Mr. Russell reported on two projects they are working on with SAWA's HRS Dept.

c. Dick Zembal – OCWD
Absent

d. Rick Neugebauer – Temecula-Elsinore-Anza-Murrieta RCD
Absent

e. Mandy Parkes – Inland Empire RCD
Ms. Parkes reported that IERCD is looking for alternative investments.

f. Brett Mills – San Jacinto Basin RCD
Mr. Mills reported on SJBRCD projects with SAWA and looking to have SAWA's HRS Department do quarterly or bi-annually treatments and/or removal on other SJBRCD projects. Mr. Mills also reported that SJBRCD is working on conservation easements.

g. Bonnie Johnson – OCWD
Ms. Johnson reported on the Prop 84 Round 3 project.

h. Jennette El Morsy, Administrative Services Manager – SAWA
Absent

i. James Law, Habitat Restoration Services Manager – SAWA

Mr. Law reported on new job proposals and administrative tasks including River Partners – potential partnership opportunity, IEUA RP-3 Basin and 2 new RCRCD jobs to inspect for quotes. Mr. Law also updated on work within individual member agencies jurisdictions:

- Temecula-Elsinore-Anza-Murrieta RCD: The HRS department conducted homeless monitoring.
- Riverside-Corona RCD: The HRS department conducted treatments at the follow: Temescal 3M, RLC Alessandro Arroyo 1.52, Quail Run Phase II, RCRCD – Lake Street and Mockingbird MCB.
- Inland Empire RCD: SAWA's HRS department conducted treatments at: City of Chino Hills – Hickory Creek, CDFW unassigned, Prop 84 and SAWPA – Van Buren Bridge.
- San Jacinto Basin RCD: The HRS department conducted treatments at Wolfskill 1.47, Raceway Ford, SJBRCD – Canyon Heights CE and SCE – 1.2.
- Orange County Water District: The HRS department conducted treatments at: Prop 84 and CDFW unassigned.

VIII. SAWA / MSHCP BIOLOGIST REPORT

a. Melody Aimar – SAWA Interim MSHCP Administrator
Absent

b. Melody Aimar – SAWA Wildlife Habitat Management Services Manager
Absent

IX. BOARD MEMBER COMMENTS

There were no Board Member Comments at this time.

X. NEXT MEETING – January 23, 2020 will be held at the SAWA Headquarters, 1835 Chicago Avenue, Suite C, Riverside, CA 92507.

XI. ADJOURN – The meeting was adjourned at 2:54 P.M.

Notice: All open session agenda materials will be available for inspection by members of the public at the SAWA office located at 1835 Chicago Avenue, Suite C, Riverside, CA 92507. Please contact Maria Arellano at (951) 780-1012 x106 for this information (Government Code Section 54957.5). In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Administrative Services Manager at (951) 780-1012 x101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

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