SAWA MEETING MINUTES

September 26th, 2019
Meeting Location:
1835 Chicago Avenue, Suite C
Riverside, CA 92507
9:00 A.M.

BOARD ADMNISTRATIVE ITEMS

I. CALL TO ORDER

Secretary Mills called the meeting to order at 9:11 A.M.

II. INTRODUCTIONS

Brett Mills – SJBRCD; Mandy Parkes – IERCD; Kerwin Russell – RCRCD; Randy Feeney – TEAMRCD; Brian Brady – SAWA; Bonnie Johnson – OCWD; Melody Aimar – SAWA; Greg Powers – Jackson Tidus (via conference call)

III. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation – Significant Exposure to Litigation Pursuant to Government Code sec. 54956.9(b): One case.
There was no reportable action at this time.

IV. PUBLIC INPUT – Oral communication from the public audience on any subject matter within SAWA's subject matter jurisdiction. There was no public input at this time.

V. CONSENT CALENDAR

a. Approve Minutes for August 22, 2019

Director Russell moved to approve the minutes for August 22, 2019. Director Parkes seconded and the motion passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

b. Approve Financial Statement for August 2019

Director Parkes moved to approve the financial statement for August 2019. Director Alternate Johnson seconded and the motion passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

VI. DISCUSSION ITEMS

a. Treasurer's Report – Mandy Parkes

Ms. Parkes reported that there is one outstanding invoice from Riverside County Flood Control from March. Mr. Brady updated on receiving payment for that invoice a week prior.

VII. ACTION ITEMS

a. Discussion and Possible Approval of Auditor's Report for the 2018 Financial Statements

Mr. Brady reported that on September 23, 2019 the Audit and Finance Committee met with Singer Lewak, SAWA's auditors, who reviewed their report regarding the 2018 Financial Statements with the Committee.
Director Parkes recommended accept the 2018 Financial Statements Audit Report.
Director Parkes moved to approve the 2018 Financial Statements Audit Report. Director Russell seconded and the motion passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

b. Discussion and Possible Approval of SAWA Revised Board Meeting Calendar for 2019
Mr. Brady reported that he would not be available to attend the October 2019 meeting and request to combine the October and November 2019 scheduled Board meetings to a single November 14th meeting. After Board discussion and due to conflicting schedules Mr. Brady requested to go dark for the October 2019 meeting and continue with the regularly scheduled meeting on November 21, 2019.
Director Alternate Johnson moved to approve going dark for October and meeting at the next regularly scheduled meeting on November 21st. Director Parkes seconded and the motion passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

c. Election of SAWA Corporate Officers
Section 305 of SAWA By-laws call for the election of SAWA Board Officers at the annual meeting to be held on the fourth Thursday in September. Section 400 identifies the Officers of the Corporation as the Chairperson, the vice Chairperson, the Secretary, and the Treasurer.

Secretary Mills opened up the nominations for office of Chairperson. Director Parkes moved to nominate Director Neugebauer. Director Parkes moved to close nominations for Chairperson. Director Alternate Johnson seconded and the motion passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

The motion for Director Neugebauer for office of Chairperson passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

Secretary Mills opened up the nominations for office of Vice Chairperson. Director Russell moved to nominate Director Parkes. Director Alternate Johnson moved to close the nominations for Vice Chairperson. Director Russell seconded and the motion passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

The motion for Director Parkes for office of Vice Chairperson passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

Secretary Mills opened up the nominations for office of Secretary. Director Russell nominated himself for office of Secretary. Director Parkes moved to close nominations for Secretary. Director Alternate seconded and the motion passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

The motion for Director Russell for office of Secretary passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

Secretary Mills opened up the nominations for office of Treasurer. Director Russell nominated Director Mills for office of Treasurer. Director Alternate Johnson moved to close nominations for Treasurer. Director Parkes seconded and the motion passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

The motion for Director Mills for office of Treasurer passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

d. Designation of SAWA Board Committees and Assignment of Committee Members
Secretary Mills opened up the nominations for the Administration Committee. Director Russell nominated himself to continue to serve on the Administrative Committee. Director Alternate Johnson nominated herself to switch from serving on the Audit and Finance Committee to serving on the Administrative Committee. Director Alternate Johnson moved to close nominations for Administrative Committee. Director Russell seconded and the motion passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

The motion for Director Alternate Johnson and Director Russell to serve on the Administrative Committee passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

Secretary Mills opened up the nominations for the Audit & Finance Committee. Director Mills nominated himself to serve on the Audit and Finance Committee. Director Parkes nominated herself to continue to serve on the Audit and Finance Committee. Director Russell moved to close nominations for Audit and Finance Committee. Director Alternate Johnson seconded and the motion passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

The motion for Director Mills and Director Parkes to serve on the Audit & Finance Committee passed unanimously, 5-0

Alternate Feeney	Aye	Russell	Aye	Parkes	Aye
Alternate Johnson	Aye	Mills	Aye		

GENERAL ITEMS

VIII. SAWA PROJECT REPORTS

a. Brian Brady, Executive Director – SAWA
Mr. Brady reported on work with Dudek to develop a project proposal to submit to the ACOE, *Management's Discussion and Analysis* section of the 2018 Financial Statements and on developing planning parameters for the 2020 operating budget. Mr. Brady also reported on obtaining a first-time quote for Contractor's Pollution Insurance connected with the Prop 84 Arundo project and coordinating with TEAM RCD staff to finalize 2019-2020 work plan.

b. Kerwin Russell – RCRCD
Mr. Russell reported that Mr. Law came out to look at a few project areas for potential work.

c. Dick Zembal – OCWD
Absent

d. Rick Neugebauer – Temecula-Elsinore-Anza-Murrieta RCD
Absent

e. Mandy Parkes – Inland Empire RCD
Ms. Parkes reported on meeting with Ms. Aimar on budgeting.

f. Brett Mills – San Jacinto Basin RCD
Mr. Mills reported on a few projects SJBRCD is working on with SAWA and the HRS department.

g. Bonnie Johnson – OCWD
Ms. Johnson reported reporting on Prop 84 Round 3 starting soon.

h. Jennette El Morsy, Administrative Services Manager – SAWA
Absent

i. James Law, Habitat Restoration Services Manager – SAWA
Absent

IX. SAWA / MSHCP BIOLOGIST REPORT

a. Melody Aimar – SAWA Interim MSHCP Administrator
Ms. Aimar reported on administrative work including hiring a new Field Biologist, Data Manager Position filled by Karyn Drennen (Botany Taxa Lead), job announcement for new Botany Taxa Lead and 2018 Species Occurrence Data Set – complete. Ms. Aimar also updated on other work including:

- Rare plants: Surveys continue. Mojave Tarplant.
- Winter Raptor Mountain Plover: Preparatory training and ground truthing in progress.
- Grasshopper Sparrow: Habitat analysis complete – data analysis in progress.
- Native fish surveys: Two biologists assisted SBVMWD in upper SAR.
- Herps: Array installation in Rice Cyn and Potrero ACEC complete.
- Mammals: Long-tailed weasel track plate surveys in progress
- Clinton Keith Overcrossing: Camera traps at overcrossing and nearby underpass for carnivores.
- Delhi Sands Flower-loving Fly: Surveys complete. Preparing for presentation at SAR Science Symposium
- Taxa Leads collaborating with MSHCP Natural Resources Manager to share information regarding RCA-owned lands with sensitive habitats and species.
- Interim Administrator hosted monthly monitoring/management coordination meetings with local land managers and wildlife agency representatives.
- Another biologist passed Delhi Sands Flower-Loving Fly exam.

b. Melody Aimar – SAWA Wildlife Habitat Management Services Manager
Ms. Aimar reported that Biologist Nicole Housel resigned. SAWA Annual Mitigation Report – near complete. All biologists conducting Vireo data analysis and report writing. Supervisor and/or biologist monitoring Green Climber arundo removal at RLC Alessandro. California Least Tern colony monitoring data – in progress. Biologist working on tern data to CDFW. Four winter dairy traps open in Prado. Biologists and assistant removing BHCO traps from habitat. Biologist attended MSHCP managers/monitoring meeting – Speaker Pete Bloom. Biologist joined

SBVMWD-led Native Fish Surveys in Upper SAR. Biologist preparing poster for SAR Science Symposium *"Assessing Potential Effects of Ecosystem Restoration on Least Bell's Vireo"*. Ms. Aimar also updated on other work within individual member agencies jurisdictions:

- Inland Empire RCD: Devil's Canyon Project - check wildlife cameras - coverboards – night drives (owls/herps).
- Orange County Water District: Sunnyslope surveys continue. CAGN surveys at Hwy71-west and near the dam – report in progress. Bat/Swallow diet study- DNA sampling complete – report and analysis in progress. Grasshopper Sparrow surveys – report in progress. Manager/Biologist attended Natural Resources meeting with Hana Resources presentation.
- Temecula-Elsinore-Anza-Murrieta RCD: Greer Ranch/Adeline Farms Biomonitoring.
- Riverside-Corona RCD: No work this month.
- San Jacinto Basin RCD: No work this month.

X. BOARD MEMBER COMMENTS

There were no Board Member Comments at this time.

XI. NEXT MEETING – November 21, 2019 will be held at the SAWA Headquarters, 1835 Chicago Avenue, Suite C, Riverside, CA 92507.

XII. ADJOURN – The meeting was adjourned at 10:19 A.M.

Notice: All open session agenda materials will be available for inspection by members of the public at the SAWA office located at 1835 Chicago Avenue, Suite C, Riverside, CA 92507. Please contact Maria Arellano at (951) 780-1012 x106 for this information (Government Code Section 54957.5). In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Administrative Services Manager at (951) 780-1012 x101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Please post 72 hours before meeting